# SIMPLE+ via DriveOnline for Equipment Finance >\$250k to \$5M

**NOVEMBER 2024** 



Westpac acknowledges the traditional owners as the custodians of this land, recognising their connection to land, waters and community. We pay our respects to Australia's First Peoples, and to their elders, past, present and future.



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**Finalisation** 

Broker Attestations
Supporting Documents

## We've made it faster and easier for customers to access lending from \$250k up to \$5M<sup>1</sup>

- ✓ Available for new and existing business customers
- Borrowing structures up to 4 business entities and guarantors from up to 4 households
- ✓ ATO Business Activity Statements (BAS)<sup>2</sup> now accepted in place of full financials for eligible customers for loan sizes up to \$1.5M
- Customers with tax arrears under a formal payment arrangement are eligible
- ✓ Customers in business for >12 months with no losses are eligible



You may now use the new SIMPLE+ Serviceability Calculator to pre-assess an application in just ~10 minutes.



Security	<ul> <li>Guarantees from directors/shareholders</li> <li>General Security Agreement or cash held on deposit (if required)<sup>2</sup> Unaccepted security: Marine or aircraft goods</li> </ul>					
SIMPLE+ BAS exclusions	• Customers reporting under the GST Instalment method Excluded Industries within Agriculture, Aged care and nursing homes, Childcare, Food wholesalers and retailers, Hospitals and pharmacies, Property developers, Religious organisations, Franchises, Not-for-profits and Travel agents.					
Minimum required documents	<ul> <li>Privacy Consent (via DriveOnline)</li> <li>Current Asset &amp; Liability Statement from all bordirectors/guarantors</li> <li>Commitment schedule for each borrower/directorguarantor setting out all loans &amp; finance facilities</li> </ul>	<ul> <li>Latest 12 months' ATO statements for business inclusive of Integrated Client Account<sup>4</sup></li> </ul>				
	<b>SIMPLE+ BAS eligible:</b> Latest 12 months' ATO BAS (quarterly or monthly) <sup>4,5</sup>	All other SIMPLE+ Applications: Latest annual accountant prepared financial statements or most recent business tax return <sup>4,5</sup>				
Additional documents may be applicable  For new to bank customers and new business lending customers, 3 months' business transaction account states and 3 months' bank statements for all external loans being refinanced <sup>6</sup> ; Payslips for PAYG income; trust deed; A payment plan; rental income statement (if not in tax return); For BAS: 12 months' instalment activity statements required if BAS reported quarterly but salary and wages reported monthly).						
1. Please confirm eligibility with your BDM or Relationship Executive. These amounts cover the aggregate amount of business lending with the Bank. 2. Refer to your BDM to discuss the suitability of SIMPLE+ and SIMPLE+ BAS. Excludes consumer lending, construction lending, sector policy & specialised lending. 3. Non-recurring income or expense adjustments that can be reasonably justified. 4. Financials must not be older than 18 months. 5. When both 12 months most recent BAS and the latest financial statements are obtained, the latest financial statements must be used for the serviceability calculator and SIMPLE+ BAS is not to be used. 6. Six months' statements required for seasonal businesses.						

≥12 months' trading history and no losses for past 12 months (post adjustments)<sup>3</sup>

Equipment Finance and Insurance Premium Finance (excluding bulk limit facilities)

Tax liabilities including any formal payment arrangements are up to date

• Primary, Secondary or Tertiary goods inc. PPSR charge over the good(s)

4 business entities and guarantors from up to 4 households

All other SIMPLE+ applications

From >\$250k to \$5M1

SIMPLE+ BAS applications

No adverse credit bureau report

From >\$250k to \$1.5M1

Eligibility criteria<sup>2</sup>

Maximum lending amount

Business trading history

**Borrowing structure** 

**Products** 

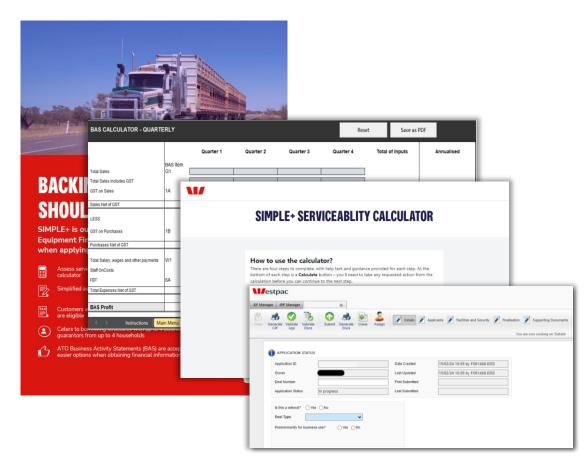
**Credit history** 

Tax position

#### How do your customers apply?

- Confirm your customer meets the relevant SIMPLE+ and other eligibility criteria
- Optionally, conduct a preliminary assessment using the BAS Calculator (where applicable) and the SIMPLE+ Serviceability Calculator
- Complete a Privacy Consent, EF Broker SIMPLE+ eligibility and requirements checklist then submit all financial information via <a href="DriveOnline">DriveOnline</a>\*

\*Where the aggregate amount of equipment finance lending with the Bank is >\$3M, please refer to your Senior Business Development Manager to be processed via our Commercial channels





02

## SIMPLE+ SERVICEABILITY CALCULATOR How-to guide

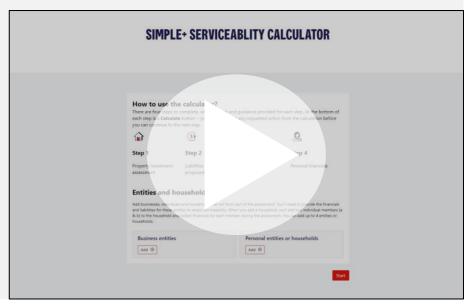
#### **Instructional Video**

SIMPLE+ is our simplified business lending submission pathway, making it faster and easier for new and existing business customers to apply via DriveOnline for eligible Equipment Finance and Insurance Premium Finance from \$250k to \$5M (and up to \$5M in total aggregate amount of business and equipment finance lending with the Bank).

The SIMPLE+ Serviceability Calculator allows you to assess prospective SIMPLE+ applications for serviceability in less than ~10mins. Load the calculator from the SIMPLE+ page on our Introducer website. When accessing the calculator, refer to the "Things you should know" disclaimer located at the very bottom of the page.

#### A few important things to note:

- The SIMPLE+ Serviceability Calculator does not allow you to enter personal information that may identify a customer. For example, you'll need to identify different applicant entities as Business or Personal Entity 1, 2, 3 or Household 1, Household 2 etc.
- The Calculator will redirect you back to the first page if not completed within 4 hours. Information you've entered will be retained.
- If your browser window is closed or refreshed, you'll need to reenter all information from the beginning.
- Throughout the Calculator there are help icons marked with a blue question mark or on-screen prompts. If you're unsure of what you need to do, contact your Westpac Group Business Development Manager for assistance.



## **SIMPLE+ Serviceability Calculator Starting Page**

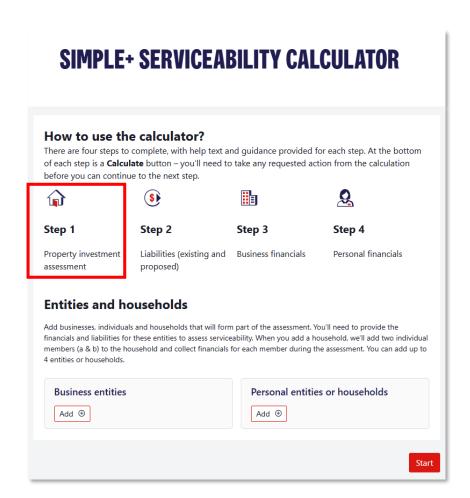
When accessing the SIMPLE+ Serviceability Calculator you'll be presented with instructions on how to use and continue through each step.

#### For Equipment Finance Brokers only:

Where step 1 is listed as 'Property Investment assessment', you will answer no to this step as you complete the calculator.

The only steps you will need to complete are:

- Entities and households
- Step 2 Liabilities
- Step 3 Business Financials
- Step 4 Personal Financials



#### **Entities and households – Business entities**

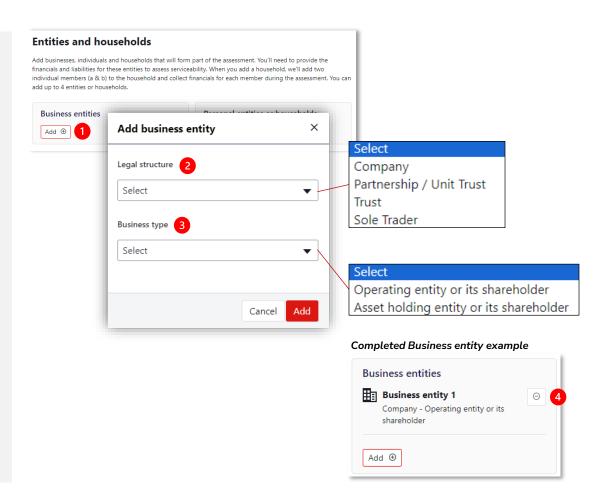
#### Adding a **Business Entity**:

- Select the Add button under Business entities
- Select the relevant Legal structure (Company, Partnership / Unit Trust, Trust, Sole Trader)
- Select the Business Type, if the entity is an Operating entity or its shareholder OR an Asset holding entity or its shareholder

Once the drop downs are completed, select **Add**.

 You can continue to add more entities using the Add button, or remove entities using the Remove button

**Note:** If you are <u>not</u> adding any Business entity and only Personal or Household entities or vice versa, then you will only have up to 3 steps to complete in the calculator as you will not be prompted for Business financials or Personal financials (where you have only added Business entities).



#### **Entities and households – Personal entities or households**

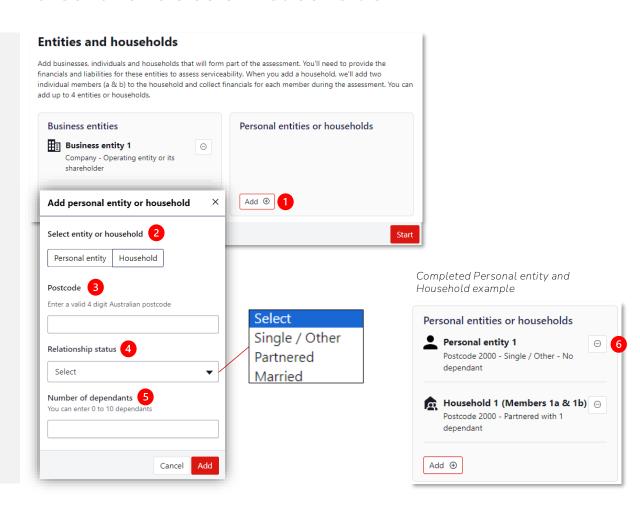
#### Adding a Personal entity or household:

- Select the Add button under Personal entity or households
- Select either Personal entity or Household
- 3. Enter the **Postcode** of primary residence
- 4. Select the appropriate **Relationship** status
- 5. Enter the Number of dependants

Once all fields are completed, select **Add**.

You can continue to add more entities using the Add button, or remove entities using the Remove button

Once all entities and households are entered, select **Start** to <u>continue to Step 1</u>.



#### **Call outs - Removing Entities and Households**

Removing **Entities and Households** after completing *Step 2 – Liabilities* and *Step 3 – Business Financials*. If you need to remove an entity after completing the above steps, you will receive an **Entity can't be removed** warning.

To remove from a liability, you need to either:

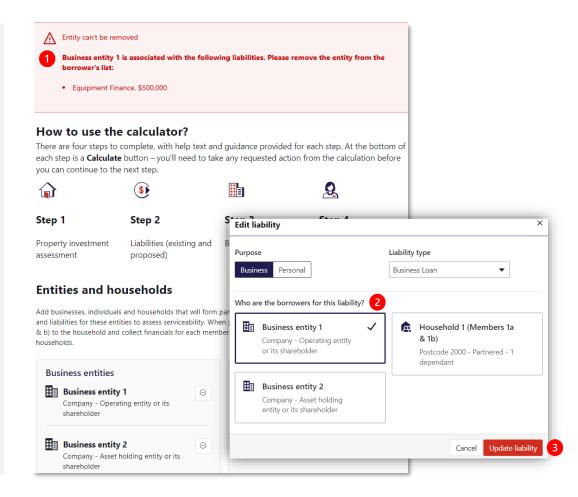
 Follow the instructions to remove the borrower linked to liability

Navigate to the Liability in Step 2 then select 'Edit'

- Select the Borrower that the liability needs to be applied to and unselect the borrower you wish to remove
- Select the Update liability button to save

You will need to ensure there are no other liabilities that are linked to the borrower you are removing. Once completed, proceed back to the **Entities and households** to remove the entity.

Alternatively, you can just remove the liabilities linked to the Borrower by selecting the 'Remove liability' button in each liability within Step 2.



#### **Call outs - Removing Entities and Households**

If you receive a warning:

 To remove entity from the Owner / shareholder's list

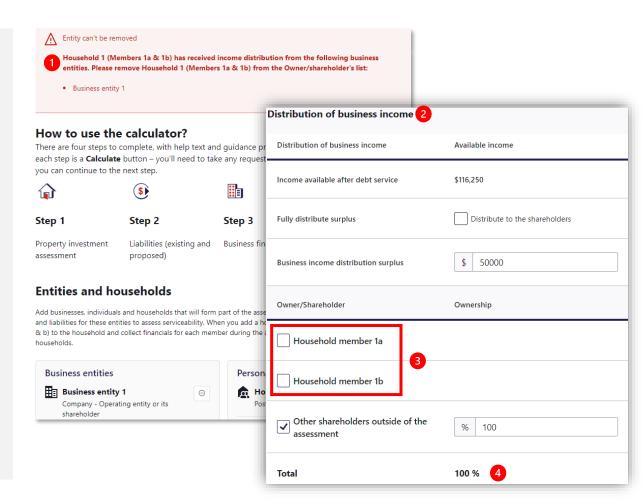
Navigate to the Business entity in Step 3 – Business Financials and select it to expand:

- Head down to Distribution of business income
- Unselect the entities that are being removed
- 4. Ensure any distributions total 100%

Select Save then Calculate.

Ensure this is completed for any other Business entity that is distributing income or shortfall to any entity being removed.

Once completed, proceed back to the **Entities** and households to remove the entity.



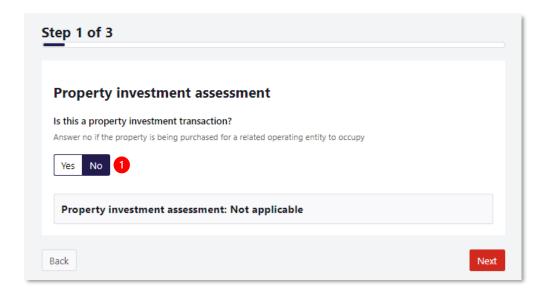
#### **Step 1 - Property investment Assessment (not applicable)**

A new screen will load for completion of Steps 1-4.

As your request only relates to Equipment Finance lending, this step is **not applicable** and you should:

1. Select No to Is this a property investment transaction?

Then select **Next** to proceed to <u>Step 2 – Liabilities (existing and proposed)</u>



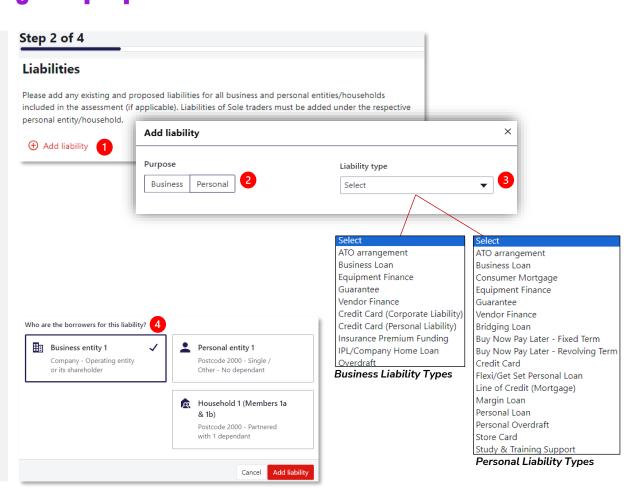
## **SIMPLE+ Serviceability Calculator Step 2 – Liabilities (existing and proposed)**

#### To add a Liability:

- 1. Select the Add liability button
- 2. Select if purpose is **Business** or **Personal**
- Select the Liability type (the drop-down menu will display different Liability type options based on the Purpose selected)
- 4. Select the Borrowers for the liability

Once completed, select Add liability.

**Note**: Sole Trader business entities will not appear as a borrower you can select within Liabilities. Liabilities will need to be assigned to the Personal entity or Household of the Sole Traders.



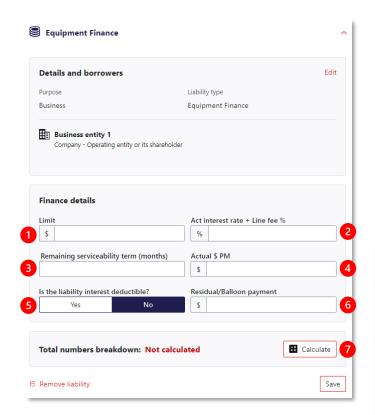
## **SIMPLE+ Serviceability Calculator Step 2 – Liabilities (existing and proposed)**

#### To complete **Finance details**:

- Enter the Limit of the Equipment Finance Liability
- Enter estimated or Actual Interest rate.
   If a new or existing Equipment Finance debt and you are unsure of the interest rate, use "0%". Note: A Line fee is not required for Equipment Finance.
- B. Enter the Serviceability term
- 4. Enter the Actual Payment per month
- 5. Answer Yes/No to Is the liability interest deductable?
- 6. Optional: Enter the Residual/Balloon
- Select Calculate

The calculator will then present the **Total numbers breakdown**: **Calculated** summary, including the Interest, Principal, Serviceability Rate (SAR) and the repayment (pa) for the liability.

Select **Save** to complete adding a liability.



Total numbers breakdown: Calculated				
Breakdown	Assessed			
Structure	P & I			
Interest	\$22,468.9			
Principal	\$42,367.1			
Serviceability rate (SAR)	8.00%			
Repayment (pa)	\$64,836			

## **SIMPLE+ Serviceability Calculator Step 2 – Liabilities (existing and proposed)**

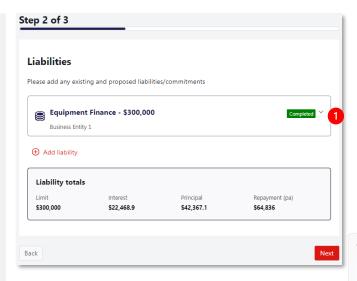
The Liability will now show as **Completed** with **Liability totals**. You can continue to add more liabilities or proceed to <u>Step 3 – Business Financials</u> by selecting **Next**.

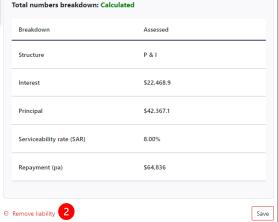
#### To amend a liability:

 Select the liability to expand the liability details and edit. Once amended, you will need to select Calculate and Save

#### To remove a liability:

- Select the liability to expand the liability details
- 2. Select Remove liability



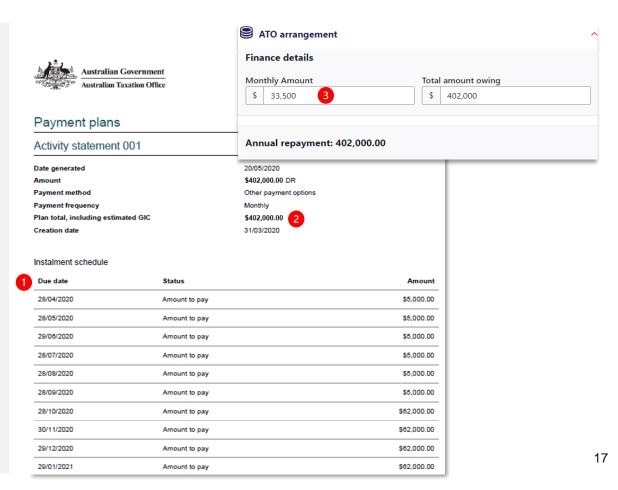


#### **SIMPLE+ Serviceability Calculator Step 2 – Liabilities: ATO Arrangements**

An ATO payment arrangement can recorded within the Liabilities.

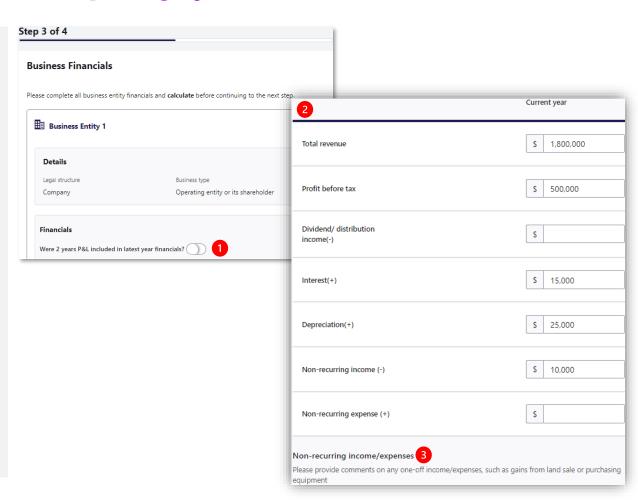
With the example here the payment instalments differ over the payment period. You will need to calculate an **average monthly payment** over the total payment term. To do this:

- 1. Determine the **no. of months** the payment plan is setup over.
- 2. Use the **Plan total incl estimated GIC** and divide this by the no. of months: \$402,000 / 12 months = \$33,500
- 3. Enter this into the Monthly Amount



#### **Step 3 – Business financials: Completing 1 year of financials**

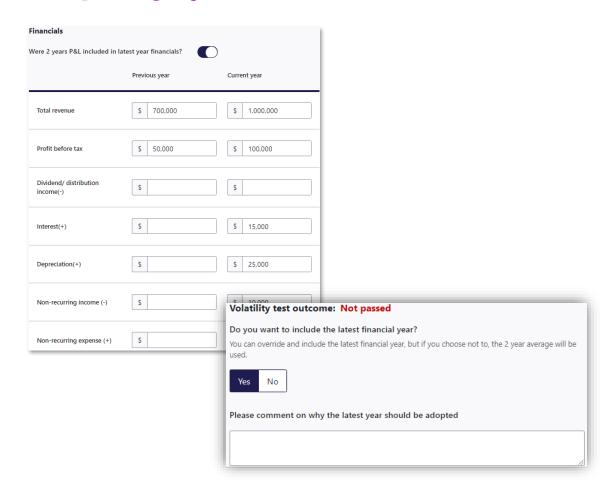
- A minimum of 1 year of Business
   Financials
   is required for each Business Entity, with
   the option to add for 2 years.
   Note: Financials must not be older than
   18 months.
- 2. Enter the P&L financial details to generate **EBITDA** ensuring to remove any distributions received by the entity whose source and sustainability is unknown.
- Where any non-recurring income/expense is entered, a free text field will appear for you to enter additional information. It is a mandatory field and cannot be left blank otherwise you will be unable to save and proceed.



#### **Step 3 – Business financials: Completing 2 years of financials**

After capturing 2 years financials, the calculator will determine if there was a substantial improvement in revenue or adjusted EBITDA over the 2-year period.

- A. Where there is no substantial improvement in revenue or EBITDA, then latest year EBITDA is adopted with no further commentary required.
- B. Where there is a substantial improvement in revenue or EBITDA, a Volatility test outcome: Not passed will appear. Here you should answer Yes/No to include or exclude the latest year financials (instead of using the 2-year average). NB if you select Yes to override, you must provide further commentary in a free text field as to why the latest year should be adopted.

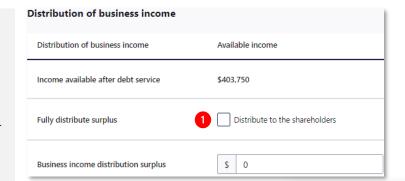


#### **Step 3 – Business financials: Distribution of business income**

After providing all Financials, you will be presented with a section on **Distribution of business income**. Depending on the Business Entity **legal structure** you may see the following scenarios:

- Income is fully distributed as a default for Sole Trader or Partnership / Unit Trust
- Option for a full or partial distribution amount for Company or Trust
- If given an option, you may select either to Fully distribute surplus or shortfall to shareholders:
- Or, if only a partial amount is being distributed, enter the Business income distribution surplus or shortfall amount instead.
- The Owner/Shareholder and Ownership Percentage will appear. Select the entities and percentage values to distribute.

Select Save to continue.

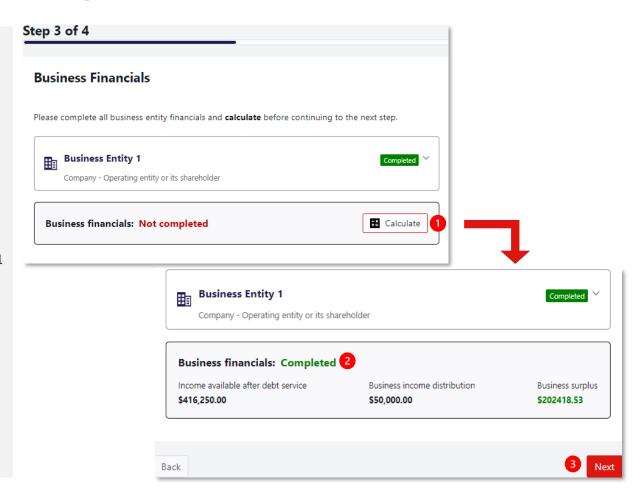


Business income distribution surplus 2	\$ 50000
Owner/Shareholder 3	Ownership
Personal entity 1	% 50
✓ Household member 1a	% 50
Household member 1b	
Other shareholders outside of the assessment	
Total	100 %

#### **Step 3 – Business financials: Surplus / Shortfall results**

Follow the prior steps for any other Business Entities. Once they are all marked as **complete**:

- 1. Select the **Calculate** button
- Once the calculator has updated, the Business financials: Completed message will appear with details of Income available after debt service, Business income distribution and if there is a Business surplus or shortfall
- Select Next to continue to Step 4 Personal Financials.



#### **Step 4 - Personal financials**

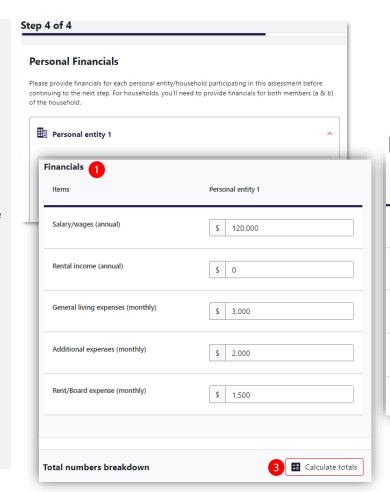
If you have the personal financial information and have added a Personal entity or Household in the calculator, then **Personal Financials** will be appear as a step to be completed.

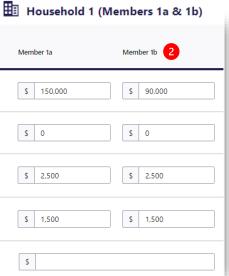
To do this, for each entity:

- Navigate to Financials and input all income and expense items
- Where the entity is a Household, input the financials for each member of the household
- 3. Select Calculate totals

You will be presented with the Personal entity's Household Surplus or Shortfall result. Select Save and complete for each remaining entity.

Select Next to continue.





## **SIMPLE+ Serviceability Calculator Serviceability Summary and PDF Report**

The final **Serviceability summary** will show:

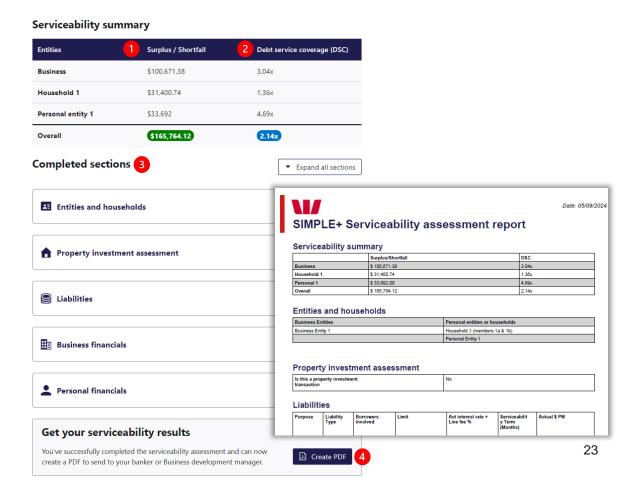
- 1. Surplus / Shortfall for each entity and Overall
- Debt service coverage (DSC) for each entity and Overall
- Completed sections which may be expanded to show details for each section.

If you need to review or edit a previous step, you may navigate back to previous screens but note that you will need to **Save** and **Calculate** any edits to **refresh the Serviceability summary.** 

 Select the Create PDF button to download a PDF copy of the SIMPLE+ Serviceability Calculator summary for your records.

It is <u>not</u> a requirement to submit the Serviceability Calculator results with your application. If you do share as an upload via DriveOnline, the results will be viewed by a Credit manager and not a Banker or Business development manager.

The SIMPLE+ Serviceability Calculator has now been completed.



## SIMPLE+ Serviceability Calculator Things you should know

The SIMPLE+ Serviceability Calculator (Calculator) is the property of the Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714 and you acknowledge by accessing the Calculator that it is provided for use by you only as an accredited Westpac broker and is not to be shared, copied or otherwise distributed.

The results derived from the SIMPLE+ Serviceability Calculator are for illustrative purposes only and should not be regarded as a prediction or personal advice. The calculations are not intended to be forecasts or projections but to be used as a tool to assist you making your own projections. The information and results obtained from the Calculator do not constitute a loan approval, quote or an offer to lend and it is not intended that they be relied on for the purposes of making a final decision in relation to a lending or credit product.

The SIMPLE+ Serviceability Calculator contains general information and your client before acting on this information needs to consider its appropriateness having regards to their objectives, financial situation and needs and should seek independent, financial, legal and taxation advice.

The figures and formulae used in the Calculator may change at any time without notice. No guarantee, warranty, or representation is given or implied as to the reliability or accuracy of the information used to compile each index or each calculation. Westpac denies any liability for any direct, indirect, incidental, consequential or special damages or for any loss arising out of or in any way connected with the access to, reliance on, or use of the SIMPLE+ Serviceability Calculator.

The results from the SIMPLE+ Serviceability Calculator are confidential and cannot be distributed to any party not authorised by the borrower's express written consent. View our Privacy Statements at <a href="https://www.westpac.com.au/privacy/privacy-statement/">https://www.westpac.com.au/privacy/privacy-statement/</a>.

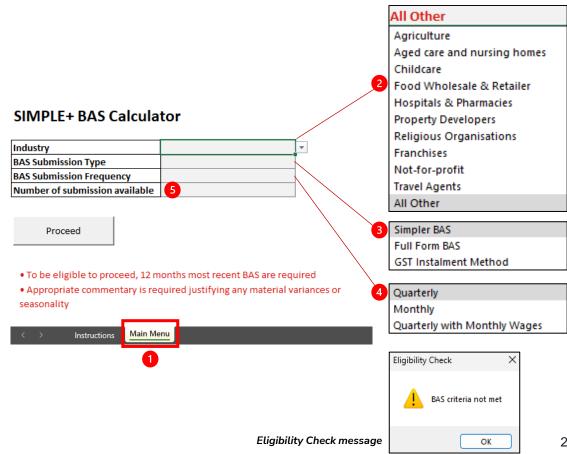
03

## SIMPLE+ BAS CALCULATOR How-to guide

### SIMPLE+ BAS Calculator Main Menu

- 1. Open the worksheet titled **Main Menu** You'll need to complete all 4 sections per the instructions.
- 2. Industry select from the drop down the relevant industry. Note it lists all ineligible BAS industries that, if selected, will cause the Eligibility Check alert window to appear. The only selection allowed to proceed is 'All Other'
- **3. BAS Submission Type** select the BAS type applicable to the customer. The Eligibility Check alert window will appear if 'GST Instalment Method' is selected
- **4.** BAS Submission Frequency select the frequency that BAS is submitted to the ATO
- 5. Number of submissions available will be dictated by the input for BAS Submission Frequency. If frequency is Quarterly, select '4'. If frequency is Monthly, select '12'

Once all sections are completed, select **Proceed**.



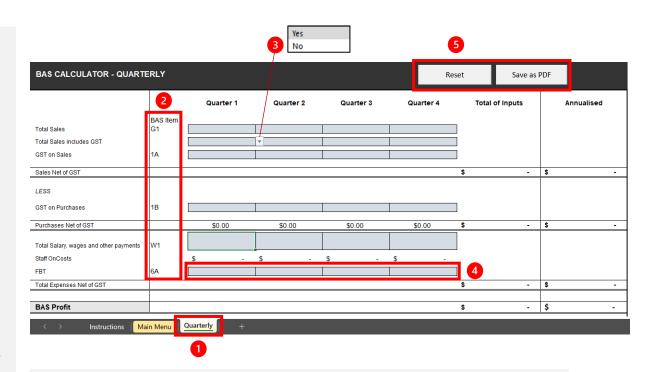
### SIMPLE+ BAS Calculator BAS Calculator Worksheet

 The next worksheet loaded will be Quarterly or Monthly, depending on the BAS Submission Frequency selected in the prior tab

From here complete all blue cells:

- **2. BAS items** will align to BAS statements per their labels for quick reference
- Select Yes/No for Total Sales includes GST
- 4. If Fringe Benefit Tax (FBT) (6A) is not present in the BAS, you must enter a zero '0'. If left blank the calculator will not provide a result in the BAS profit for that statement period.
- Selecting Reset will clear all values. Save as PDF allows you, if you wish to share the results as an upload via DriveOnline

Note: Amounts should be entered to the nearest dollar value (\$)



#### Important: Entries must be for the equivalent of 12 months.

If the no. of submissions chosen does not match the frequency e.g. monthly submissions are chosen but the no. of submissions entered is less than 12, you must **navigate back to the Main Menu** and amend the no. of submissions to allow for 12 months data to be entered.

#### **SIMPLE+ BAS Calculator**

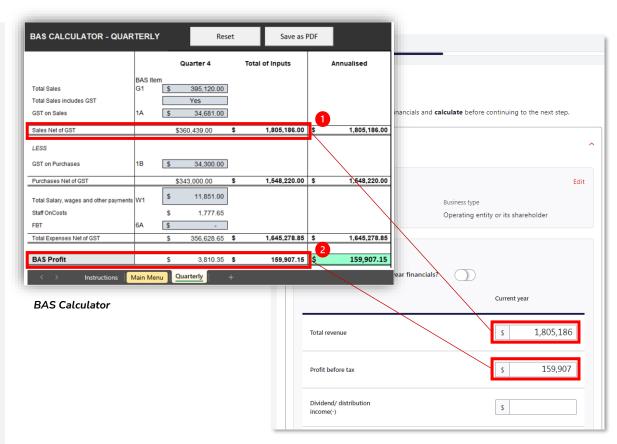
#### **BAS Calculator Worksheet to Serviceability Calculator**

Once you've completed all BAS Calculator inputs, the following may be copied over into the SIMPLE+ Serviceability Calculator:

- 1. Sales Net of GST copied to Total Revenue
- 2. BAS Profit copied to Profit before Tax

You may then complete the remainder of the SIMPLE+ Serviceability Calculator.

Note: An "Annualised" column is provided within the BAS Calculator for quick reference, however all inputs must include the latest 12 months' statements.



SIMPLE+ Serviceability Calculator

#### **SIMPLE+ BAS Calculator**

#### **BAS Submission Frequency – Quarterly with Monthly Wages**

Where BAS is reported quarterly but salary and wages reported monthly\*, then within the Main Menu worksheet:

**1.** Quarterly with Monthly Wages – needs to be selected within BAS Submission Frequency

Then to complete the BAS Calculator with 12 month's **Instalment Activity Statements** enter:

2. 3 months' Total Salary, Wages and other payments into each quarter per W1-Month 1, 2 and 3

Refer to the Quarterly BAS statements instructions for all other fields.

\*Identifying monthly vs quarterly wages
Refer to the Integrated Client Account. If Pay
As You Go Withholding (PAYGW) is paid
monthly then salary and wages must also be
reported monthly.

#### SIMPLE+ BAS Calculator

Industry	All Other
BAS Submission Type	Simpler BAS
BAS Submission Frequency	Quarterly with Monthly Wages
Number of submission available	4



BAS CALCULATOR- QUARTE	RLY WITH	MONTHLY WAS	ES				Reset		Save as PDF
		Quarter 1	Quarter 2	(	Quarter 3		Quarter 4	Total	
	BAS Item							,	
Total Sales	G1	\$ 539,957.00	\$ 589,103.00	\$	445,885.00	\$	395,120.00		
Total Sales includes GST		Yes	Yes		Yes		Yes		
GST on Sales	1A	\$ 47,791.00	\$ 51,570.00	\$	30,837.00	\$	34,681.00	]	
Sales Net of GST		\$492,166.00	\$537,533.00	\$4	15,048.00	\$3	360,439.00	\$	1,805,186.0
LESS									
GST on Purchases	1B	\$ 41,683.00	\$ 42,724.00	\$	36,115.00	\$	34,300.00	]	
Purchases Net of GST		\$416,830.00	\$427,240.00	\$3	61,150.00	\$3	343,000.00	\$	1,548,220.0
Total Salary, wages and other payments	W1-Month 1	\$ 11,687.00	\$ 6,191.00	\$	6,304.00	\$	3,950.00	2	
	W1-Month 2	\$ 11,687.00	\$ 6,191.00	\$	6,304.00	\$	3,950.00		
	W1-Month 3	\$ 11,687.00	\$ 6,191.00	\$	6,304.00	\$	3,950.00		
Staff OnCosts		\$ 5,259.15	\$ 2,785.95	\$	2,836.80	\$	1,777.50	_	
FBT	6A	\$ -	\$ -	\$	-	\$	-	]	
Total Expenses Net of GST		\$ 457,150.15	\$ 448,598.95	\$	382,898.80	\$	356,627.50	\$	1,645,275.
BAS Profit		\$ 35,015.85	\$ 88,934.05	\$	32,149.20	\$	3,811.50	\$	159,910.0

## **SIMPLE+ BAS Calculator Simpler BAS vs Full Form BAS**

The differences in the BAS Calculators when **BAS Submission** Type is selected for:

- Simpler BAS
   Customers with GST turnover <\$10M</p>
- Full Form BAS
   Customers with GST turnovers >\$10M

Full Form BAS includes additional fields for:

- G11 Non-Capital Purchases; and G10 – Capital Purchases. Where either of these fields are not present on the BAS, you must enter a zero '0'
- Selection of Yes/No if the statements
   Include Capital Purchases in BAS profit
   and the ability to Add back Capital
   Purchases (excl GST).

If addbacks are not applicable, you must enter a zero '0'. If left blank, the calculator will not provide a result for BAS profit for that statement period

BAS CALCULATOR - QUARTERLY						
		Quarter 1				
	BAS Item					
Total Sales	G1	\$ 2,000.00				
Total Sales includes GST		Yes				
GST on Sales	1A	\$ 200.00				
Sales Net of GST		\$1,800.00				
LESS						
GST on Purchases	1B	\$ 100.00				
Purchases Net of GST		\$1,000.00				
Total Salary, wages and other payments	W1	\$ 200.00				
Staff OnCosts		\$ 30.00				
FBT	6A	\$ 10.00				
Total Expenses Net of GST		\$ 1,240.00				
BAS Profit		\$ 560.00				

BAS Calculator – Simpler BAS

BAS CALCULATOR - QUARTERLY						
		Quarter 1				
	BAS Item					
Total Sales	G1	\$	2,000.00			
Total Sales includes GST		Yes				
GST on Sales	1A	\$	200.00			
Sales Net of GST		9	51,800.00			
LESS						
Non Capital Purchases	G11	\$	-			
Capital Purchases	G10	\$	-			
GST on Purchases	1B	\$	100.00			
Purchases Net of GST	\$1,000.00					
Total Salary, wages and other payments	W1	\$	200.00			
Staff OnCosts		\$	30.00			
FBT	6A	\$	10.00			
Total Expenses Net of GST		\$	1,240.00			
Include Capital Purchases in BAS Profit	2		No			
Add Back: Capital Purchases (excl GST)	9	\$	-			
BAS Profit		\$	560.00			

BAS Calculator – Full Form BAS

## SIMPLE+ BAS Calculator Things you should know

The SIMPLE+ BAS Calculator (BAS Calculator) is the property of the Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714 and you acknowledge by accessing the BAS Calculator that it is provided for use by you only as an accredited Westpac broker and is not to be shared, copied or otherwise distributed.

You acknowledge that the information you input into the BAS Calculator must accurately reflect the position of the borrower including but not limited to the Business Activity Statements (BAS), Integrated Client Account (ICA) and Instalment Activity Statements (IAS) accessible from the Australian Taxation Office portal. The BAS Calculator contains general information and your client before acting on this information needs to consider its appropriateness having regards to their objectives, financial situation and needs and should seek independent, financial, legal and taxation advice.

The results derived from the BAS Calculator are for illustrative purposes only and should not be regarded as a prediction or personal advice. The calculations are not intended to be forecasts or projections but to be used as a tool to assist you to submit data into the SIMPLE+ Serviceability Calculator.

The information and results obtained from the BAS Calculator do not constitute a loan approval, quote or an offer to lend and it is not intended that they be relied on for the purposes of making a final decision in relation to a lending or credit product.

The figures and formulae used in the BAS Calculator may change at any time without notice. No guarantee, warranty, or representation is given or implied as to the reliability or accuracy of the information used to compile each index or each calculation. Westpac denies any liability for any direct, indirect, incidental, consequential or special damages or for any loss arising out of or in any way connected with the access to, reliance on, or use of the BAS Calculator.

The results from the BAS Calculator are confidential and cannot be distributed to any party not authorised by the borrower's express written consent. View our Privacy Statements at <a href="https://www.westpac.com.au/privacy/privacy-statement/">https://www.westpac.com.au/privacy/privacy-statement/</a>.

## SIMPLE+ DRIVEONLINE APPLICATION How-to guide

#### **SIMPLE+ DriveOnline Application**

#### **Standard Application - Details**

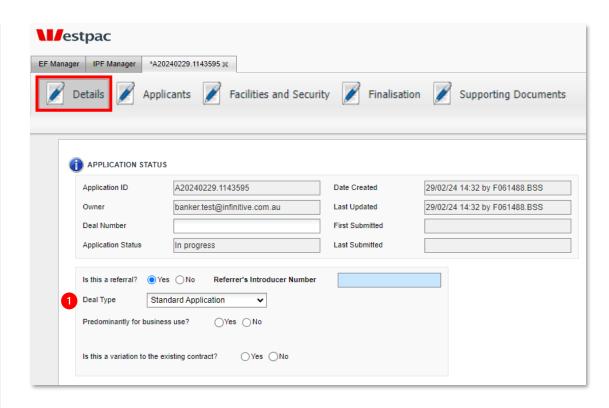
The following pages details only what is different for SIMPLE+ applications submitted via DriveOnline.

Continue to follow your existing process of completing all sections in DriveOnline for each borrower, director and/or guarantor, with the differences covered in the following pages:

To submit a SIMPLE+ application via DriveOnline, within the Details section:

 Select Standard Application for the deal type

Complete the remaining questions as you currently do today.

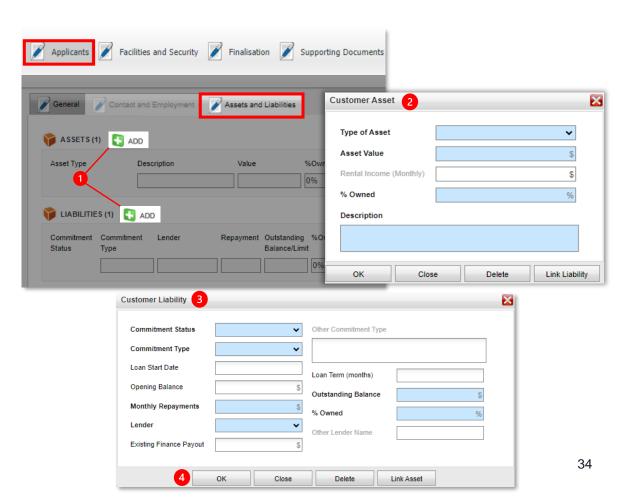


#### **SIMPLE+ DriveOnline Application**

#### Standard Application - Commitment Schedule and Asset and Liabilities

Within the **Applicants** section, you will be able to enter a **Commitment Schedule** and **Asset and Liabilities** (depending on the applicant type), directly into DriveOnline if you are not uploading these as a separate document.

- 1. Select **Add** for either 'Assets or Liabilities'
- Complete the required information below:
- For Assets: Type of Asset, Asset Value,Owned and Description
- 3. For Liabilities: Commitment Status, Commitment Type, the Monthly Repayments, Lender, Outstanding Balance and the % Owned
- 4. Select 'OK' to add the asset or liability



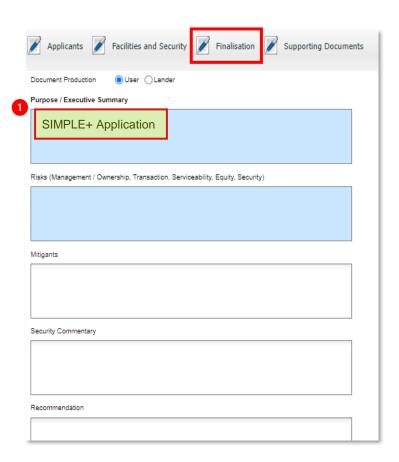
## **SIMPLE+ DriveOnline Application Standard Application – Finalisation**

Within the **Finalisation** section, you will need to add the additional commentary to:

 Purpose/Executive Summary: write 'SIMPLE+ Application' followed by your usual commentary within

Complete the remaining required fields as you current do today.

To complete the Broker Attestation, see the following page.



## **SIMPLE+ DriveOnline Application Standard Application – Broker Attestations**

Within the **Finalisation** section, for the Broker Attestation:

SIMPLE+ requirements will be different to what the 'Key Financial Information' questions will display.

If there are 'No' responses due to the SIMPLE+ criteria e.g. Latest 12 months' ATO BAS are being provided instead of Last 3 years Financial Statements

Please add commentary around the eligibility of SIMPLE+ in the free text field below as seen in this example.

#### **Broker Attestation** To consider your application the following list of mandatory documents are required to be provided. Please advise if your submission includes the following. Notes \* Financial statements are required for all related companies and trusts (consolidated financial statements are preferred) \*\* Ensure that all visible Tax File numbers are redacted from all Financial Information \*\*\* Please note the level of existing exposure may trigger additional requirements. Key Financial Information Yes \( \) No Last 2 years tax returns for individual beneficiaries / guarantors Current Asset & Liability Statement(s) from all directors / individual guarantors Yes \( \cap \) No Yes \( \) No Commitment Schedule (covering all group entities) Detailed Background of Business/Directors, including related companies/trusts Yes No Current Tax Portal (Integrated Client Account) Yes \( \cap \) No Last 3 years Financial Statements - not more than 18 months (Profit & Loss & Balance Yes No Sheet)\* Interim or Management Accounts if financial statements year end > 6 months old\* Yes No Current Aged Creditor & Debtor Listings Yes No Commentary on movements in Financial Statements (= >10%) Yes No List of Major competitors & clients Yes No If you selected 'No' to any of the above, provided acceptable commentary explaining why your application should still be considered SIMPLE+ eligibility criteria only requires 1 year's BAS or financial statements... Note - failure to supply all of the above, or appropriately mitigate will result in your application not being considered by Credit. In need discuss your submission and our requirements with your BDM

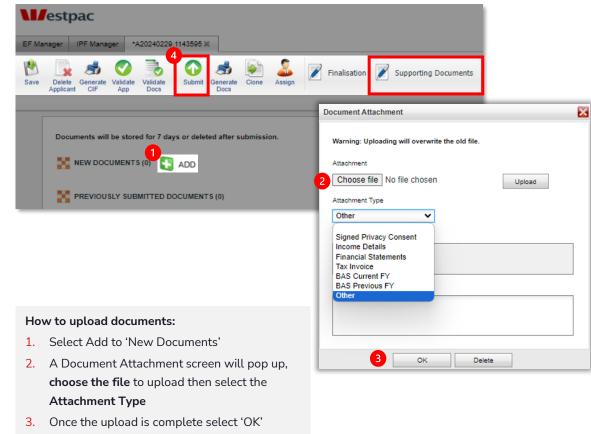
#### **SIMPLE+ DriveOnline Application**

#### **Standard Application – Supporting Documents**

Within the **Supporting Documents** section, upload all required documents – refer to the <u>SIMPLE+ eligibility and document requirements</u> table. At a minimum:

- EF Broker SIMPLE+ eligibility and requirements checklist
- Privacy Consent
- Current Asset & Liability Statement
- Commitment schedule
- 1 year individual tax return for self-employed, including notice of assessment
- Latest 12 months' ATO statements for business inclusive of Integrated Client Account
- Latest 12 months' ATO BAS <u>OR</u> annual accountant prepared financial statements or most recent business tax return

If you have completed the optional Serviceability Calculator or BAS Calculator, you can upload a copy into DriveOnline with all the other required documents. Once submitted, a Credit Manager will assess your application.



When you've uploaded all files select 'Submit'

#### Let's talk SIMPLE+



Contact your Business Development Manager or Relationship Executive to discuss.



introducers.westpac.com.au/forms-resources/simple-plus



Things you should know: Credit criteria, terms & conditions, fees & charges apply. This information does not take your customer's objectives, circumstances or needs into account. Consider its appropriateness to these factors before acting on it. Your customer should read the disclosure documents for their selected product or service, including the Terms and Conditions or Product Disclosure Statement, before deciding. © Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714.